

# BARBARA L. HALE-RICHLIN, M.D, F.A.P.A.

## AUTHORIZATION FOR DISCLOSURE OF MENTAL HEALTH AND/OR ALCOHOL/DRUG ABUSE INFORMATION (Consent)

1. \_\_\_\_\_  
Name Address City State Zip

\_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Date of Birth Daytime Phone Previous Name

2. **AUTHORIZES:**

\_\_\_\_\_  
Name of Health Care Provider/Plan/Other

\_\_\_\_\_  
Address

3. **TO DISCLOSE TO AND/OR RECEIVE FROM:**

\_\_\_\_\_  
Name of Health Care Provider/Plan/Other Phone #

\_\_\_\_\_  
Address Fax #

4.  **CHECK HERE IF AUTHORIZATION IS RECIPROCAL** (in other words, the disclosing party and the recipient(s) may mutually exchange the information noted below).

5. **DATE(S) OF INFORMATION TO BE DISCLOSED:** From \_\_\_\_\_ to \_\_\_\_\_ **If left blank, information from the past three (3) years will be disclosed.**  
(month/year) (month/year)

6. **INFORMATION TO BE DISCLOSED:**  Verbal  Written

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Alcohol/Drug Abuse Assessment      | <input type="checkbox"/> Discharge Instructions           | <input type="checkbox"/> Discharge Summary      |
| <input type="checkbox"/> Identity and Presence in Treatment | <input type="checkbox"/> Initial Mental Health Assessment | <input type="checkbox"/> Lab Results            |
| <input type="checkbox"/> Medications/Medication Profile     | <input type="checkbox"/> Outpatient Mental Health Records | <input type="checkbox"/> AODA Records           |
| <input type="checkbox"/> Psychiatric Evaluation             | <input type="checkbox"/> Psychosocial Assessment          | <input type="checkbox"/> Treatment Plan         |
| <input type="checkbox"/> History and Physical               | <input type="checkbox"/> Legal Status/Court Records       | <input type="checkbox"/> Progress Notes/Updates |
| <input type="checkbox"/> Billing Records                    | <input type="checkbox"/> ALL RECORDS                      |   |
| <input type="checkbox"/> Other (specify): _____             |   |   |

**CHECK HERE IF YOU DO NOT WANT HIV TEST RESULTS (IF THEY EXIST) TO BE DISCLOSED.**

**I also specifically authorize release of my medical information created after the date of my signature.**

7. **EXPIRATION:** This authorization is good until the following date / event: \_\_\_\_\_

**Note: If this item is left blank, the authorization will expire in two (2) years from the date signed.**

8. **PURPOSE (check applicable):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Care Coordination          | <input type="checkbox"/> Further Follow Up Care        | <input type="checkbox"/> Insurance Eligibility/Benefits |
| <input type="checkbox"/> Legal Investigation/Action | <input type="checkbox"/> Obtain Collateral Information | <input type="checkbox"/> Personal (my request)          |
| <input type="checkbox"/> Compliance with Treatment  | <input type="checkbox"/> Other: _____                  |   |

9. **YOUR RIGHTS WITH RESPECT TO THIS AUTHORIZATION:** I am aware that I have the right to inspect and receive a copy of the health information I have authorized to be used and/or disclosed by this Authorization. I understand that I may be charged a fee for record copies. In addition, I understand that I do not need to sign this Authorization in order to receive treatment. I also am aware that I may revoke this Authorization by notifying the medical records/health information department in writing. However, I understand that my revocation will not be effective as to uses and/or disclosures: (1) already made in reliance upon this Authorization; or (2) needed for an insurer to contest a claim / policy as authorized by law if signing the Authorization was a condition to obtaining insurance coverage. I realize that the information used and /or disclosed pursuant to this Authorization may be subject to re-disclosure and no longer protected by federal privacy law.

10. **SIGNATURE OF PATIENT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SIGNATURE OF LEGAL REPRESENTATIVE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**If signed by a LEGAL REPRESENTATIVE, complete the following:**

**A: Individual is:**  a minor  legally incompetent or incapacitated  deceased

**B: Legal Authority is:**  a parent\*  legal guardian  next of kin/executor of deceased  activated POA for healthcare

**\*By signing above, I hereby declare that I have not been denied physical placement of this child**

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